Liam Elia

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Experience

Reel One Entertainment   Vancouver, BC
Business Affairs Coordinator, Development   August 2022 - June 2023
- Supported Chief Operations Officer in administrative functions.
- Successfully negotiated contracts with writers and third-party production companies, meeting all deadlines and contributing to a 20% increase in project efficiency.
- Collaborated cross-functionally with producers, creative executives, and legal counsel, resulting in improved project alignment and streamlined contract processes.
- Generated comprehensive reports analyzing genre distribution, leading to data-driven decisions that optimized project development strategies.

Reel One Entertainment   Vancouver, BC
Business Affairs Assistant   February - August 2022
- Optimized the motion picture copyright application process, reducing application time by 90% and cutting cost.
- Facilitated the opening of bank accounts for 52 productions, ensuring timely access to funds and minimizing production delays.
- Ensured accuracy of end credits, maintaining compliance with industry standards and enhancing the overall quality of productions.

Canada Guaranty Mortgage Insurance   Toronto, ON
Operations Support Analyst   March - November 2021
- Created and maintained production reports on key metrics for partners and risk team, resulting in a 25% improvement in data accuracy and reporting efficiency.
- Managed property appraisals across Canada, reducing appraisal turnaround time by 20% and enhancing customer satisfaction.
- Provided exceptional customer support to external mortgage brokers.

Lake of Bays Sailing Club   Muskoka, ON
Sailing Coach   2016 - 2019
- Mentored and coached athletes, acheiving success at regional and national competitions

Education

GoPractice
Data-Driven Product Management Simulator Certificate

Datacamp
Data Analyst, Python Certificate

Queen's University   Kingston, ON
Bachelor of Arts (Honours), Film & Media

Projects

yourFable.io
- Online store generating story books with personalized AI artwork with print-to-order service

Technology: Python, Stable Diffusion, Flask, Replicate, OpenAI API, AWS, Stripe, HTML/CSS, Javascript

Skills

- Project Management • Partnership Management • Technical Literacy
- Microsoft Excel • Proactive Problem-Solving • Product Management